

**World Telecommunication Development
Conference (WTDC-14)**
Dubai, 30 March – 10 April 2014



Document WTDC14/7-E
3 February 2014
Original: English

SOURCE: Director, Telecommunication Development Bureau
TITLE: Report on the Telecommunication Development Advisory Group (TDAG) Activities

This report contains a summary of the work carried out by the Telecommunication Development Advisory Group (TDAG) during the period 2011-2013.

It is submitted to the Conference for perusal and any decision the Conference may wish to take.

1.	Terms of Reference of TDAG	2
2.	TDAG Meetings.....	2
2.1.	Sixteenth TDAG Meeting	2
2.2.	Seventeenth TDAG Meeting	7
2.3.	Eighteenth TDAG Meeting.....	12
3.	TDAG Working Group Meetings	18
3.1.	Working Group on Capacity Building Initiatives (GCBI)	18
4.	TDAG Correspondence Group Meetings	19
4.1.	Correspondence Group on the Elaboration of ITU-D contribution to the ITU Strategic Plan 2016-2019.....	19
4.2.	Correspondence Group on Resolutions and Recommendations.....	19
5.	Correspondence Group on the Elaboration of a Working Definition of the Term "ICT"	19
	Annex 1: Composition of the 18th TDAG Bureau	19

1. Terms of Reference of TDAG

The terms of reference of TDAG can be found at: www.itu.int/ITU-D/tdag/.

2. TDAG Meetings

TDAG held three meetings during the period covered by this report under the chairmanship of Professor Vladimir Minkin (Russian Federation). The complete summary of conclusions of these meetings can be found at: www.itu.int/ITU-D/tdag/.

2.1. Sixteenth TDAG Meeting

The full meeting report, in the six official languages of ITU, is available at: www.itu.int/md/meetingdoc.asp?lang=en&parent=D10-TDAG16-C-0030.

In his opening remarks, the newly elected BDT Director, Mr Sanou, noted the importance of this first TDAG following the World Telecommunications Development Conference 2010 (WTDC-10) and the ITU Plenipotentiary Conference 2010 (PP-10). The BDT Director addressed the work to be carried out under his leadership, which included the implementation of the 5 programmes, 18 study group questions and 28 regional initiatives included in the Hyderabad Action Plan (HAP), as well as the resolutions of both WTDC-10 and PP-10 that relate to the work of ITU-D. He shared his implementation strategy built around key BDT deliverables to the Membership, including the Regional Initiatives (RI), as well as new and innovative initiatives in paramount thematic areas such as broadband, the transition from analogue to digital terrestrial broadcasting, and cybersecurity. Mr Sanou underlined the significance of the needs of developing countries and people with disabilities, as well as the importance of the “One ITU” approach to deal with these issues. The BDT Director took the opportunity to share information on the changes carried out in the structure of BDT and its internal processes, which will better support the newly adopted strategy. This includes reinforced relationship among the various divisions, departments and field offices in order to jointly deliver sound products and projects to the Membership.

a) Strategic Considerations for the Implementation of the Hyderabad Action Plan (HAP)

The BDT Director took the opportunity to put forward a number of strategic considerations. He stressed the fact that the Regional Initiatives (RI) are among the main deliverables of BDT to the Membership, giving priority to least developed countries (LDCs), small island developing states (SIDS), and countries with special needs. Concrete measures were already being taken to strengthen the implementation of the 28 RIs adopted by WTDC-10.

TDAG supported the results-based approach focusing on outcomes introduced by the BDT Director. It noted that in securing additional funds for BDT projects, RI and programme activities while further enhancing the quality of the outcomes, cooperation needs to be strengthened with regional and international organizations, financial institutions, the other ITU Bureaux and the General Secretariat as well as with ITU-D Study Groups. Synergies were to be sought between regions in implementation of similar initiatives.

b) ITU-D 4-year Rolling Operational Plan 2012-15

TDAG supported the plan proposed by the BDT Director. TDAG requested BDT to take into account the proposal to create a list of ITU projects to be posted on the ITU website. The same approach should be applied to tracking the implementation of the WSIS goals through the Action Line roadmaps. In addition, TDAG advised BDT to take into account that special initiatives cut across the various areas and divisions and need to be streamlined across the board.

c) WTDC Resolutions and PP-10 Resolutions Related to the Work of ITU-D

The BDT Director underlined BDT's commitment to reporting on all activities following a meaningful results-based approach and providing simple mechanisms to track the complex inter-linkage between the Resolutions and Decisions of WTDC-10 and PP-10, and the work of BDT. TDAG recommended that a summary table of implementation of all Resolutions should be prepared as a reference to the Membership and the work of TDAG in particular.

d) ITU-D Contribution to the Implementation of the WSIS Plan of Action

Both WTDC-10 and PP-10 Resolutions outline the role of ITU-D in WSIS implementation. Coordination of ITU's strategies and activities related to WSIS has been ensured by the WSIS Task Force chaired by the ITU Deputy Secretary-General. BDT continued to proactively mainstream WSIS Action Lines (AL) and assists countries in attaining the Millennium Development Goals (MDGs). It was noted that BDT plays a key role in the WSIS implementation and follow-up processes as the sole facilitator for WSIS AL C2 (Information and Communication Infrastructure), and the lead facilitator for AL C6 (Enabling Environment).

TDAG thanked BDT for its excellent work, and recognized the high level of involvement of ITU Member States in implementing the WSIS Plan of Action. It was suggested that an assessment be carried out of progress made in achieving the WSIS goals at the global level. This assessment would allow BDT to identify the areas for which targeted assistance can be provided to countries in a timely manner. Furthermore, TDAG endorsed a recommendation to the BDT Director to integrate large-scale projects into its overall strategy for WSIS implementation.

e) Strengthening ITU Regional Presence

The BDT Director outlined the new BDT strategy in implementing Resolution 25 (Rev. Guadalajara 2010). The new organizational structure and reporting lines were expected to improve the relationship between Headquarters and the field, and better serve the objectives of RIs. The regional and area offices were reinforced as BDT's vanguard in the regions allowing for continuing and close interaction with Member States and regional/sub regional organizations in the framework of RIs and in actively managing project execution. Headquarters were recognized as a hub for leading global activities, strengthening the interaction between BDT Programmes and Study Group Questions, and providing backstopping, quality assurance and evaluation.

TDAG noted with appreciation the BDT Director's strategy of using various means to strengthen the regional offices. TDAG recommended that BDT further strengthen the visibility of ITU's regional presence. The importance of partnerships with a wide range of stakeholders was reiterated.

Regarding specific measures in the CIS region, TDAG recommended that the Moscow Area Office be converted into a regional office. TDAG also called upon the BDT Director to take into account the needs for ITU presence in the Central and Eastern European countries, raising the question of making the necessary arrangements for effective collaboration and designating a dedicated focal point.

f) ITU-D Input to the ITU Telecom World 2011 Event

The BDT Director stressed the importance of the contribution of the Bureau to Telecom World 2011, the 40th anniversary, which has been re-modelled as a unique event for the ICT community, with focus on knowledge sharing, networking, high-level engagement and strategic debate. TDAG noted with appreciation the ongoing BDT involvement in the preparation of this event. TDAG

further noted its support for the efforts undertaken to organize initiatives for the youth at Telecom World 2011, as this would help attract young people to ITU.

g) Progress Report on the ITU-D 2012-13 Budget Preparation

TDAG took note of the progress report on the ITU-D 2012-2013 budget preparation and a preliminary draft of the budget available on the website of the Council Working Group on Financial Regulations and other related Financial Management Issues.

h) ITU-D Study Groups related Matters

The Chairmen of Study Groups 1 and 2 provided reports on their respective ITU-D Study Group activities. In discussing mechanisms to enhance coordination between the different study Questions as well as with the other work done under HAP, it was noted that the Vice-Chairmen of Study Group 1 have associated themselves with specific BDT Programmes as a way to build new synergies. The Rapporteurs' Groups meetings of Study Group 2 took the work further in terms of outlining their products and putting in place mechanisms for collecting relevant information. Both Study Groups expected to strengthen cooperation with different regional and international organizations in addressing specific deliverables of the Questions.

It was suggested that in order to avoid overlap between the study Questions, those could be further grouped across the study groups on topics such as rural telecommunications, broadband, etc. Furthermore, the issue of Rapporteurs not being able to participate in the meetings and the necessity for both Rapporteurs and Vice-Rapporteurs to be active throughout the year where brought up as some of the challenges that the Study Group was facing.

A proposal asking that a draft working definition of the term "ICT" be elaborated through ITU-D Study Groups together with the Study Groups of the other Sectors was discussed by TDAG, in accordance with Resolution 140 (Rev. Guadalajara, 2010). TDAG decided to invite the ITU Council through the BDT Director to provide instructions for implementation of this Resolution.

i) Inter-sectoral Coordination

A proposal for shifting the scheduling of the TDAG meetings for the 3 coming years was discussed. In the past periods, TDAG has been held as late in the year as possible in order to develop the Operational Plan for ITU-D in time for its submission to Council. This has prevented the scheduling of TDAG in the same timeframe as the advisory groups of the other two Sectors, which was considered desirable for cost-saving purposes as well as to facilitate the coordination between the three groups on issues of common interest. The clustering of advisory group meetings also supports the "One ITU" concept through closer coordination and cooperation across Sectors. Concretely, the proposal suggested that RAG and TDAG be held over 2 and a half days each so that the work can be completed in one week, then TSAG can meet either during the preceding or the following week. However, exceptions were foreseen to accommodate the Regional Preparatory Meetings (RPMs) for the WTDC in 2013 and 2014. Tentative dates for the TDAG in 2014 were proposed, however it was agreed to differ the final decision for the time being.

Following a request by the three Directors of Bureaux regarding the creation of a mechanism for the ongoing coordination of workshops and seminars in order to avoid duplication of the subjects covered and to optimize Secretariat attendance, TDAG agreed to set up a Task Force to rationalize and consolidate the number of events held on a same topic. It was also requested that all workshops and seminars be branded as ITU events to reflect the "One ITU" concept. The Task Force has been operational since the beginning of 2011. As a result of its ongoing work, the list of all workshops and seminars planned or confirmed has been published on the ITU homepage.

j) TDAG Working Methods

A document was presented on behalf of the BDT Director regarding PP Resolution 166 (Guadalajara, 2010) which instructs the Directors of the three Bureaux to include in the agenda of the next meeting of their respective advisory group, the need to establish harmonized criteria with respect to the number of Vice-Chairmen of Sector advisory groups, study groups and other groups as well as for the selection and appointment for the above-mentioned positions. Another proposal was also discussed regarding PP-10 Resolution 166 and WTDC Resolution 61 (Hyderabad, 2010) which defines the procedure and requirements for the appointment, and the maximum term of office, of chairmen and vice chairmen of ITU-D Study Groups and TDAG.

In addition, TDAG noted that each ITU Sector has its own rules regarding deadlines for the submission of contributions to meetings of its working bodies and recommended that harmonized deadlines apply for the submission of proposals to the meetings from the Membership and the Secretariat. TDAG supported the submission guidelines as required by PP-10 Resolution 165 (Guadalajara, 2010) but noted that deadlines could not be applicable to all meetings. The practices in the other Sectors also needed to be taken into account. TDAG suggested that this matter be dealt with by ITU Council 11, taking into account current practices in organizing other meetings, such as the Council Working Groups.

Furthermore, a document by the BDT Director introduced the new electronic working methods that were proposed for use in future TDAG meetings and other significant events to ensure remote participation. While these measures can effectively facilitate and extend the involvement of the ITU Membership in ITU meetings, significant cost savings can also be achieved. The first set of events for which remote participation was provided were the ITU-D Study Group meetings in September 2011. TDAG noted with appreciation these innovative initiatives.

k) Group on Capacity Building Initiatives (GCBI)

In accordance with WTDC Resolution 40 (Rev. Hyderabad, 2010), TDAG discussed the establishment of a Group on Capacity Building Initiatives (GCBI) to include two capacity-building experts representing each of the six BDT regions. The African Telecommunications Union (ATU), Asia-Pacific Telecommunity (APT), European Conference of Postal and Telecommunications Administrations (CEPT), Inter-American Telecommunication Commission (CITEL), League of Arab States (LAS) and Regional Commonwealth in the Field of Communications (RCC) have been asked to identify experts to represent their region in the working group.

TDAG noted its support for the establishment of the Working Group on Capacity Building Initiatives (GCBI). TDAG reiterated the importance of partnerships and innovative mechanisms for cooperation with regional and international organizations as well as the private sector. TDAG also suggested to leverage on academia and the ITU Centres of Excellence (CoE) network to do so.

Concrete proposals to GCBI were also put forward and issues were highlighted such as strengthening the competencies and capacities of officials in Member States by means of short training courses, specialized certification programmes in the ICT sector, further developing ICT-related university curricula and capacity building for ICT decision-makers, especially in LDCs.

l) Private Sector-related Issues

As per WTDC Resolution 71 (Hyderabad, 2010), BDT was planning to implement a range of activities to strengthen the cooperation between Member States and ITU-D Sector Members, including the private sector. As part of a "One ITU" effort, the Sector Member function has been reorganized and consolidated across the General Secretariat and the Sectors, effective since April

2011. This new structure was expected to enhance coordination and increase emphasis on attracting and retaining members through a new marketing and customer-service oriented approach. In response to this new strategy, Administrations and ITU-D Sector Members suggested that ITU make an effort to raise further the visibility of its activities, especially at the regional level, through targeted communication strategies. ITU Regional Offices have a key role to play in getting new members for the sector and ITU as a whole. The ITU-D Sector Members Portal (www.itu.int/ITU-D/Membership/portal/) would be strengthened following the guidance of Sector Members.

BDT emphasized that high-impact BDT events were going to continue to actively involve the private sector. The Global Industry Leaders Forum (since the Global Regulators'-Industry Dialogue) in the framework of the annual Global Symposium for Regulators (GSR) as well as various regional forums for public-private dialogue would help achieve Sector Membership objectives.

TDAG recommended that the BDT Director continue thinking about innovative ways of attracting new members as well as retaining existing members. The resources and expertise of the private sector greatly contribute to all BDT activities and therefore the private sector should have access to more information and opportunities regarding these. BDT can also leverage on the new electronic means, as online portals and remote participation, in order to enhance the communication channels not only with the private sector but with all members.

m) BDT Conferences and Meetings

The schedule of events organized by BDT in 2011 under the HAP regular budget (excluding national and sub-regional events as well as events organized under projects or under the Centres of Excellence) was presented.

The Connect the World series of events was highlighted. The key objective of the series is to examine key success factors for ICT investment and development and to mobilize the human, financial and technical resources required to bridge major gaps in ICT development. The third regional event in the series, the Connect Arab States Summit, co-organized with the League of Arab States (LAS), was planned to be held in Doha, Qatar in March 2012. The Connect the Americas Summit was going to be held in 2012, in Panama.

TDAG recognized the importance of the Connect the World series of events, especially with respect to the implementation of WSIS Action Line C2 (Information and communication infrastructure) as resolving ICT infrastructure challenges will allow countries to further their global social and economic development. TDAG also recommended making available relevant information about the implementation of the decisions taken during the events on the ITU-D website.

The Global Symposium for Regulators (GSR), the Global Industry Leaders' Forum (since the Global Regulators'-Industry Dialogue) and the Regulators' Associations Meeting were going to be held in September 2011, in collaboration with the Ministry of Information and Communication Technologies and the Communications Regulatory Commission of Colombia. For the first time, GSR was going to be open with a presidential segment featuring the President of Columbia, Commissioners of the ITU-UNESCO Broadband Commission, Heads of regulatory authorities and CEOs of leading market players in the broadband economy. TDAG noted the arrangements made for those events and reiterated their usefulness. TDAG also suggested that the BDT Secretariat pay special attention to attracting high level participation.

n) Certificates of appreciation

At the occasion of the 16th TDAG meeting, the BDT Director, assisted by the TDAG Chairman, handed over Certificates of Appreciation to those organizations celebrating their 10 year anniversary as ITU-D Sector Members

o) Closing Remarks

In his closing remarks, the BDT Director thanked the Chairman of TDAG for his efficiency and wisdom and all participants for their hard work. He noted the record participation of 125 participants from 52 countries, including 6 regional organizations. The BDT Director took the opportunity to share his gratitude to both Member States and Sector Members for their guidance and constructive input that he assured he will be faithfully taking into account in leading the ITU Telecommunication Development Sector over the next year.

2.2. Seventeenth TDAG Meeting

The full meeting report, in all six languages is available at:

www.itu.int/md/meetingdoc.asp?lang=en&parent=D10-TDAG17-C-0031.

Mr Sanou, in his opening statement provided a brief review of some of the highlights of BDT work over the past 12 months and the management reforms that have been undertaken to enhance transparency and improve communications with member countries and other key stakeholders, Mr Sanou highlighted three initiatives that he was looking forward to implementing over coming months, all of which draw on the BDT's particular ability to forge creative partnerships: 1) M-powering People, which will seek to maximize the contribution of mobile networks to economic and social development through the innovative use and extension of new applications; 2) Emergency Telecommunications and Sustainable Development, which will capitalize on the potential for surplus bandwidth to be exploited for developing emergency telecommunication networks and other socially beneficial uses; and, 3) empowering young innovators in ICTs, which will foster the creation of an international network of highly-talented entrepreneurs working on ICT-based projects in areas of critical relevance to global development. Mr Sanou further stressed the contribution of partnerships, recalling in particular the generous assistance that has helped finance RIs.

a) Review of the implementation of the ITU-D Operational Plan 2011, including WTDC and PP Resolutions

A document by the BDT Director provided an overview of the implementation of the objectives and outputs foreseen in the ITU-D Strategic and Operational Plans for 2011, emphasizing the results achieved during the implementation of the outputs as well as the key performance indicators. TDAG took note with appreciation of the document.

Relating to Resolution 126 (Guadalajara, 2010), to provide appropriate assistance in order to support Serbia in rebuilding its public broadcasting systems within the framework and available budgetary resources of ITU-D with specialized assistance from the other Sectors, this document also focused on the activities of ITU with this regard as well as the contribution received by Serbia from the European Union (EU).

The good collaboration between EU and ITU was noted by TDAG members who requested that such cooperation continues. The need of similar assistance and information on the Resolution 68 related to indigenous people was also called for, especially concerning training and best practices, with additional assistance under Programme 4 (capacity building and digital inclusion).

b) ITU Regional Presence

A report on the implementation of Resolution 25 (Rev. Guadalajara, 2010) was presented which covered developments in several key areas such as the empowerment of Field Offices with respect to delegation of authority, training and improved communication, the review of internal procedures and in particular, an overhaul of financial management related processes and improved Electronic Working Methods for Regional and Area offices; the new format for regional reporting aimed at adding increased accountability; the harmonization and rationalization of staffing across field offices; and the strengthening of cooperation with regional telecommunication organizations.

Noting the successful Regional Development Forum held in Mexico City, which attracted many participants representing Member States, Sector Members and regional organizations, TDAG called for the continuation of this work and requested more information on the financial implications of such events.

The alignment of budgetary provisions of regional offices was discussed as well as the view that those should be commensurate with the size of the region and the magnitude of its needs. The BDT Director further explained that the financing of the current restructuring was done within the existing budget and reminded that the UN Joint Inspection Unit has asked for the rationalization of the grade and structure across the field offices.

c) Implementation of RIs

A report on the implementation of the 28 RIs adopted by WTDC-10 under Resolution 17 was presented. Each Region had five regional initiatives except Europe that has three. A set of measures that have been undertaken to ensure the full and successful implementation of the initiatives in all regions were detailed in the document. TDAG thanked BDT for the enormous work carried out to implement RIs and requested BDT to pay special attention to the need to attract resources to complete work. Moreover, TDAG invited BDT to feed the results of RIs into the studies carried out within framework of ITU-D Study Group Questions in the form of best practices. Finally, TDAG stressed the importance of taking into account the interests of indigenous people in the implementation of RIs.

d) ITU-D contribution to the implementation of the WSIS Plan of Action and preparations to the WSIS+10 conference

An update was provided on the activities carried out by BDT at the operational and policy level, covering all assigned mandates with reference to the WSIS Process in implementing PP-10 Resolution 140 (Guadalajara, 2010), WTDC-10 Resolution 30 (Hyderabad, 2010) on World Summit on the Information Society. A report was also presented on the implementation of PP-10 Resolution 172 (Guadalajara, 2010) on the ITU role in the Overall Review of the Implementation of the WSIS Outcomes (WSIS+10) and to Council-11 Resolution 1334, providing an update on a series of activities carried out since 2011. The document also addressed the 2014 WSIS+10 High Level Meeting as well as a proposal of a series of meetings to collect views of the Membership at the regional level. A related contribution from Membership concerning the ITU role in the Overall Review of the Implementation of the WSIS Outcomes (WSIS+10) provided a series of concrete proposals to TDAG and the BDT Director for the strategic role of ITU-D in the WSIS+10 Overall Review process.

TDAG noted with appreciation the proposal to use the WTDC-RPMs as opportunities to collect stakeholders' views at the regional level on the overall review of the implementation of the WSIS

outcomes by the WSIS +10 High-Level event as well as on the work to be carried out beyond 2015 in the format defined by Council 2012.

TDAG invited BDT to assist administrations of developing countries, and in particular LDCs, in reporting on the implementation of the WSIS outcomes at the national level. TDAG also invited the BDT Director to take note of the WSIS-related activities to be proposed when preparing the ITU-D Operational Plan for 2013-2016 and the ITU-D sections of the new Strategic and Financial Plans for 2016-2019. TDAG also requested that the Study Groups play an active role in preparing inputs for inclusion in the reports to be prepared on the implementation of WSIS outcomes. Finally, TDAG invited the BDT Director to submit a report to Council on the Overall review of the implementation of the WSIS outcomes and issues relevant to ITU-D taking into account the views expressed by TDAG in particular on the format of WSIS-RPM.

e) ITU-D 4-year rolling Operational Plan 2013-16

A report was presented on Council's consideration regarding key elements of the draft four-year rolling operational plan for ITU-D for the 2013-2016 quadrennium. It provided the framework within which the mission and objectives of the ITU-D were being implemented during that timeframe using RBM principles. In preparing this plan, BDT has sought to respond to the expectations and priorities expressed by the Membership regarding the transparent, efficient, accountable and results-based management of ITU-D. Likewise, the details relating to the implementation of the Operational Plan for 2011 were presented in the Performance Report for 2011.

f) ITU-D Study Group related matters

The reports on the work of ITU-D Study Group (SG) 1 and SG 2 were presented by their respective Chairmen. It included information on the progress made and participation of delegates and written contributions received. It was also noted that the Rapporteur Groups for both SG Questions and Resolution 9 have completed a first draft of their final reports, and eight of the groups in SG1 have also proposed draft guidelines for discussion either separately or in the context of its report.

TDAG recommended to inject information on the programmes, projects and regional initiatives into the work of the Study Groups. Furthermore, TDAG tasked both SGs and their management team to work on and submit their proposals to the next TDAG on steps that can be taken to review its working methods to improve efficiency and enhance participation in the study groups. TDAG also encouraged the Membership to participate actively in the ITU-D SGs and asked that the BDT Director consider possibilities to provide further assistance to facilitate participation in the meetings and to improve and extend remote participation for future study group meetings. TDAG further recommended continued close collaboration with the other Sectors, and especially with the focus groups in the Standardization Sector.

Following a proposal from Membership, TDAG decided that a correspondence group for the elaboration of a working definition of the term "ICT" be established by September 2012 and to submit the results of its work for consideration by ITU-D Study Groups 1 and 2 as well as TDAG in 2013. TDAG further invited the BDT Director to inform Council 2012 that such an activity has been initiated and report to Council 2014 on the outcomes on this work.

g) TDAG and Study Group working methods

Resolution 166 (Guadalajara, 2010) instructs the Directors of the three Bureaux to include in the agenda of the next meeting of their respective Advisory Group, the need to establish harmonized

criteria with respect to the numbers of vice-chairmen of Sector advisory groups, study groups and other groups as well as for the selection/appointment of the above-mentioned positions. The Chairman of TDAG took the initiative to carry out a consultation regarding the criteria to be retained for ITU-D.

In addition, a report was presented on the need and benefits of Electronic Working Methods, detailing the existing Electronic Working Methods with particular focus on the BDT's experience with Remote Participation since its launch in September 2011, in accordance with Resolution 167 (Guadalajara, 2010) and Resolution 182 (Guadalajara, 2010).

TDAG noted with appreciation the report on electronic working methods and requested BDT to work to develop a harmonized approach (systems and models) to remote participation across all Sectors and the General Secretariat. TDAG also requested BDT to expand the report to include all other areas of electronic methods other than remote participation as others Sectors do.

h) Private Sector-related issues

A summary of the work of ITU on the issues related to Resolution 71 (Hyderabad, 2010) was presented as well as of the positive evolution of the ITU-D Sector Membership in 2011. The format of the newly created Global Regulators-Industry Dialogue was also presented, which replaces the former GILF in the framework of the annual GSR event.

The Chairman of the Council Working Group on Human and Financial Resources presented the main conclusions of a workshop on Sector Membership and various proposals were put forward for discussion in ITU Council for possible decisions at the next PP, such as a new fee structure and ways to address the needs of multinational companies whose international character was not appropriately reflected in the Membership rights.

TDAG invited BDT, and in particular the Regional Offices, to pursue efforts to strengthen cooperation between Member States and Sector Members as well as to attract new ITU-D Sector Members.

i) Preparations to WTDC-14

An update was provided on the steps taken since 2011 to organize WTDC-14 and arrangements for its preparatory process, namely the six RPMs. A proposed preliminary draft agenda for WTDC-14 was presented for comments, from which each RPM agenda would derive in accordance with No. 213 of the ITU Convention. The draft agenda was to be submitted to ITU Council by the BDT Director.

j) Major BDT Meetings

TDAG was provided with an overall view of the timing of major events organized by BDT in 2012-2013 under the regular budget. The list includes all events confirmed and funded as well as those planned at both regional and global levels. Activities at the national or sub-regional levels or undertaken in the framework of projects were not included.

The outcomes of the 2011 edition of GSR (GSR best practice guidelines and discussion papers) as well as the innovations that were introduced (the opening high-level segment, the Ambassador role of the GSR Chairman and the online networking platform) were reported. GSR12 was to be held in Colombo, Sri Lanka, in October 2012. To increase the portfolio of activities for ITU-D Sector Members, the 1st Chief Regulatory Officers Meeting was going to be held on the eve of GSR. The 13th edition was going to be held in Warsaw, Poland, in July 2013.

k) ITU-D contribution to WCIT-12

A summary of the work of ITU on the issues related to the preparation of WCIT-12 was provided, including the BDT contributions through regional preparatory meetings organized in coordination with the regional telecommunication organizations during 2011 and 2012 in order to sensitize Member States and Sector Members on the various aspects of WCIT-12. The work of the Council Working Group on WCIT-12 (CWG-WCIT12) was also highlighted.

Concern was expressed regarding a document including a specific mention that “BDT will continue to assist Member States, in particular developing countries, to better prepare and develop contributions and relevant proposals for the revision of the ITRs”. The BDT Director explained that the idea is to assist the Membership together with ITU-T to get factual information, in order for them to develop their own contributions.

l) Inter-sectoral coordination

A report on ITU activities carried out under the cross-sectoral Conformance and Interoperability (C&I) Programme was presented. TDAG noted the report and requested the BDT Director to continue to implement those objectives related to the work of BDT. With respect to issues that fall within ITU-T’s work, they should be considered at TSAG and at Council as these could have financial implications.

A summary of ITU’s work on the transition from IPv4 to IPv6 related to Resolution 180 (Guadalajara, 2010) was also presented. TDAG requested the BDT Director to continue work in providing assistance to developing countries in support of their transition from IPv4 to IPv6.

A report was presented on emergency telecommunications highlighting some of the key activities undertaken by BDT before, during and after disasters struck, as part of the implementation of HAP Programme 5, Resolution 34, and ITU-D Study Group Question 22-1/2. TDAG expressed support for the development of a document featuring all related BDT activities in the field of emergency communications with the aim of producing a comprehensive reference tool and recommended that close contacts be established between the three Sectors.

The various activities undertaken by BDT in the area of climate change were outlined as requested in Resolution 66 of WTDC-10 on ICTs and climate change, including ITU-D Study Group 2 Question 24/2 on ICT and Climate Change and HAP Programme 5 on climate change, environment and e-waste management. TDAG invited the BDT Director to continue to support the work of carried out on climate change and highlighted the need for the upcoming toolkit on ICTs and climate change. TDAG also urged the BDT to continue to work in a coordinated manner with the other two Sectors.

A Liaison statement on new ITU-T focus group related to innovation and standards was presented by the TSAG Chairman outlining the actions carried out by the new ITU-T Focus Group on Bridging the Gap: from Innovation to Standards. TDAG took note with appreciation of the document and urged ITU-D Study Group Chairmen to work in close cooperation and coordination with all Focus Groups to ensure that there is no duplication of work.

Likewise, a Liaison statement from TSAG was submitted on contributions by Study Groups to CWG-WCIT12 with regard to the action taken by the ITU-T Sector to solicit contributions from its Study Groups for WCIT-12.

Finally, TDAG was invited to consider a proposal from Japan to hold a joint ITU-D and ITU-T workshop on e-Health. This workshop intended to build on the ITU-WHO workshop on e-Health Standards and Interoperability held in Geneva in April 2012 and on the ITU-T activities including

the Focus Group M2M, which is studying e-Health standardization as an M2M application layer. TDAG invited the Directors of BDT and TSB to consider the holding of this joint workshop and to explore with the prospective host country the possibility of providing remote participation.

m) Report of the group on Capacity Building Initiatives (GCBI)

The Group on Capacity Building Initiatives (GCBI) following WTDC Resolution 40 (Hyderabad, 2010) held its first meeting in Geneva from 30 April to 1 May 2012. Reporting on the study undertaken by BDT to review the Centres of Excellence (CoE) strategy, in line with Resolution 73 of WTDC-10, the group prepared a set of recommendations for consideration by TDAG, reported on a number of other issues and included comments and recommendations made by the Working Group on the activities of the Human Capacity Building Division and proposed activities of GCBI for the period 2012-2013. TDAG requested continuation of the work and in particular the formulation of clear proposals on how to improve the way CoEs are funded and possibly change Resolution 40 and other relevant Resolutions for consideration at the next TDAG meeting to be the last before WTDC-14.

n) Connect the World series of events

A summary was presented of the Connect Arab Summit held in Doha, Qatar, in March 2012 as well as an overview of the preparations of the upcoming Connect Americas Summit to be held in Panama City in July 2012. It was noted that the Connect Summit for Asia and the Pacific would be held in 2013.

o) Closing remarks

The BDT Director, in his closing remarks, highlighted the indications he had received confirming that the new approach to regional presence and the priority given to regional initiatives are well-judged and BDT should pursue them further. Efforts to innovate on and further improve the working methods of the Study Groups and TDAG must continue as should the efforts to strengthen the impact of capacity building activities. Creating and drawing on partnerships with the private sector was considered an important means of delivering the projects and activities that feed into the regional initiatives.

2.3. Eighteenth TDAG Meeting

The full meeting report , in all six languages is available at:

www.itu.int/md/meetingdoc.asp?lang=en&parent=D10-TDAG18-C-0053.

The BDT Director, Mr Sanou, in his opening statement, reported that he has successfully implemented the strategy and priorities he set forth as the new BDT Director. RIs are the main outputs provided by BDT for its Members and have seen increased budgets, support through all HAP programmes, projects and direct assistance, and strengthening of regional presence. The priority areas of ITU-D are infrastructure, including broadband development, the transition from analogue to digital broadcasting and spectrum management; cybersecurity, capacity building, promotion of an enabling environment and emergency telecommunications. Through these priorities, the needs of persons with disabilities, gender, sustainable development, LDCs and SIDS are addressed. Mr Sanou also highlighted a few success stories reflected in the report on HAP implementation, including ITU Interactive Terrestrial Transmission Maps (Optical Fibers and Microwaves), the Global Cybersecurity Index and the International Multilateral Partnership Against Cyber Threats (IMPACT).

In closing, the BDT Director reminded that the main task of this meeting was to prepare for WTDC-14 which will take place in the United Arab Emirates from 30 March – 10 April 2014 if Member States agree with the consultation launched. Based on the results of the six RPMs and the work of the Correspondence Groups on the Elaboration of ITU-D contribution to the ITU Strategic Plan 2016-2019 and on Resolutions and Recommendations, Mr Sanou said that BDT has an excellent starting point to examine and adjust at WTDC-14, a new Strategic Plan, an Action Plan and RIs. The BDT Director invited TDAG to provide its recommendations and opinions to ensure that ITU-D can lay a strong foundation for the four years to come.

a) Review of the implementation of the ITU-D Strategic and Operational Plans 2011, including WTDC/PP-10 Resolutions and Regional Initiatives

An overview of the main outcomes of BDT projects, activities, RIs and direct assistance under HAP implemented during the four-year cycle from 2011 to 2014 was presented. Using Result Based Management (RBM) principles, it showed that HAP has been fully implemented and the objectives set by Membership were successfully achieved.

The Performance Report for 2012, the Mid-Year Performance Report for 2013 as well as the Quarterly Performance Report (until September 2013) were presented, which provided the relevant information regarding the implementation of the objectives and outputs of the ITU-D Strategic and Operational Plans.

The Report on implementation of WTDC-10 Resolutions was presented showing that BDT has implemented the vast majority of all WTDC-10 resolutions and was in the process of implementation of the few remaining resolutions. Implementation of resolutions of an institutional nature, for example relating to Study Group procedures or strengthening the executing agency role of ITU-D, is reflected by BDT working procedures.

TDAG expressed appreciation for the leadership of the BDT Director in successfully implementing HAP. Globally, the excellent work of BDT carried out during the past period was recognized as well as the important achievements towards the priorities identified by Membership. In all the various activities, projects and RIs, the efforts of the Bureau have been instrumental, and developing countries noted that this work has enhanced their respective ICT sectors and their overall economies.

b) Reports on ITU-D Study Group activities

A report on the implementation of Resolution 2, WTDC-10, was presented as well as reports on activities of the Chairmen of ITU-D Study Groups. Both SGs concluded their work by approving final reports for all Questions under study, and producing more than 300 guidelines for the ITU Membership. Revisions were proposed to several of the existing Questions and one revised SG2 Question, Question 10-3/2 (Telecommunications/ICTs for rural and remote areas) was presented to for endorsement by TDAG. Two Recommendations, one on “Policy and regulatory initiatives for developing telecommunications/ICTs/broadband in rural and remote areas” and the other on “ICT and climate change” were adopted by the SG2 meeting and approval will be sought by WTDC-14. SG1 also held several discussions on innovation throughout the study cycle, seeking ways to enhance the work, products, procedures, and exposure of SGs to further benefit ITU Membership.

Upon request by the 17th session of TDAG, a Correspondence Group dedicated to the elaboration of a working definition of the Term “ICT” was established under SG 1 in September 2012. Based on the 28 proposed working definitions from 35 entities in 26 countries that were received and considered by the Group, and comporting with the parameters and guidelines identified, the

following working definition was agreed on: Technologies and equipment that handle (e.g., access, create, collect, store, transmit, receive, disseminate) information and communication.”

Several related Liaison Statements were presented as well as contributions from the Membership. Some comments were shared that indicated that the limitations placed on the definition were in conflict with the work authorized by WTSA-12 of several ITU-T study groups that include content, services, software, applications, security or integrity of networks.

TDAG endorsed with appreciation for the work of the Correspondence Group and took note of the proposed working definition of the term ICT as well as of the comments received. Following PP-10 Resolution 140, the report on the work of the Correspondence Group will be sent to ITU Council which will decide on the next steps for the working definition on “ICT”. Any further comments can be sent directly to Council.

c) ITU-D contribution to the implementation of the WSIS Plan of Action and Preparations to the WSIS+10 high-level event

Two reports were provided on ITU’s and ITU-D’s Contribution to the Implementation of the WSIS Outcomes and the WSIS+10 Review Process highlighting the strategic role of ITU-D, addressing in particular BDT’s role as the facilitator of the implementation process. In response to ITU Council 2013 Resolution 1334, the ITU Secretary General and the BDT Director dedicated significant efforts towards coordination of preparations for WTDC-14 and PP-14 with WSIS implementation and review activities, such as the WSIS+10 High-Level Event (HLE), in order to ensure that adequate resources are made available. At the regional level, ITU-D Regional Development Forums and RPMs for WTDC served as a mechanism to collect regional views and recommendations.

A contribution from Membership proposed a series of updates in Resolution 30 on the role of ITU-D in implementing the WSIS outcomes and proposed new instructs to the BDT Director.

TDAG encouraged Membership to engage in the WSIS+10 review process and in particular the multi-stakeholder preparatory process for the WSIS+10 HLE while creating synergies with WTDC-14. Countries have been encouraged to submit their 10 Year Country Reports on WSIS Implementation to the preparatory process of the WSIS+10 HLE. It was underlined that links between ITU-D Study Groups and WSIS need to be further strengthened while the results of the ITU-D works could be promoted more at the level of WSIS.

d) ITU-D 4-year rolling Operational Plan 2015-18 – Executive Summary

The Draft four-year rolling operational plan of ITU-D for 2015-2018 was presented highlighting key elements. The Operational Plan provides the framework within which the mission and objectives of the ITU-D will be implemented during that timeframe. It encompasses all relevant information regarding resource requirements, expected results and KPIs. In addition, key risk factors relating to objectives and outputs were also outlined. TDAG noted the document with appreciation for the excellent work.

e) Preparations for WTDC-14

TDAG was informed about the various actions taken by BDT in preparation for WTDC-14 and the coordination work led by the inter-sectorial WTDC-14 Preparatory Group. The views of TDAG were sought on the proposed priority areas, study group-related matters, draft resolutions, WSIS implementation and RIs. The consultation by Council and Member States was announced due to the change of venue for the WTDC-14 to UAE.

The draft structure of WTDC-14 was presented, including five committees. It was suggested that two working groups of the plenary be set-up if needed. TDAG supported the provisional structure, noting that it will be formally adopted at the conference. TDAG also supported the proposal of the BDT Director to organize at WTDC-14 an information session on RBM and the Strategic Plan open to all members on 30 March 2014 as well as an open Global Development Forum (based on the structure of the Regional Development Forums) on the sidelines of the WTDC Opening Ceremony.

The TDAG Correspondence Group on Strategic Plan (CGSP) presented the draft ITU-D contribution to the strategic plan 2016-2019. It described the five new proposed objectives and their relevant outputs as well as the outcomes and priority areas/topics per objectives, as resulting from RPMs.

A proposal for a streamlined structure for the ITU-D section of the Strategic Plan was put forward in view of clearly identifying ITU priorities, objectives, and outputs for the upcoming four year, also allowing ITU to clearly communicate the impacts of results-based budgeting and KPIs, which ensure the most efficient use of human and financial resources in ITU-D. Other contributions on priorities for the ITU-D study program and the structure of the ITU-D input to the ITU Strategic Plan was submitted in view of promoting good organizational governance.

The main item for discussion was whether WTDC (like RTDC, TDAG and Study Groups) should be the only output or whether the results of such meetings could be considered an output as well. TDAG indicated that the decisions of CGSP were not final and suggested that the group continue its work in close collaboration with the BDT Director and proposed that the CGSP Chair and the BDT Director liaise the Council Working Group on the Strategic Plan (CWG-SP). As a compromise, TDAG agreed that for the time being, square brackets are to be used in referring to the outputs under Objective 1 (WTDC) and Objective 4 (Study Groups). The final decision on the terminology should be made by ITU as a whole, bearing in mind the specificities of each sector. TDAG would recommend this approach for the preparation of the ITU Strategic Plan.

For purposes of the WTDC-14 Action Plan, the intention is to link clearly the Objectives, as outlined in the draft Strategic Plan pertaining to ITU-D, with the Programmes, RIs and Activities.

For purposes of the ITU-D budgetary appropriations (as outlined in the biennial budgets for 2016-2017 and 2018-2019), there needs to be a clear linkage with the appropriate sections of Article 6 of the Financial Regulations (Budget of the Union – Expenses), with the appropriate outputs of ITU-D, which are considered as cost objects and represented in the ITU cost accounting system through internal orders, as outlined in the draft Strategic Plan for the Union for 2016-2019.

The Chairman of the TDAG Working Group on Resolutions and Recommendations (CGRR) presented the report of the work on streamlining current ITU-D Resolutions and Recommendation in preparation for WTDC-14. It was noted that the report may be useful to Membership in identifying Resolutions that may be simplified, combined or abrogated in the lead to WTDC-14.

Revisions were proposed to Resolution 11 (Hyderabad 2010) Rev., Resolution 37 (Hyderabad 2010), Resolution 54, and Resolution 65. The TDAG Chairman noted that the role of TDAG was not to draft or edit resolutions but to ask questions and exchange opinions to assist Members in preparing and finalizing contributions to WTDC-14. TDAG advised participants to consider the financial implications that may result of new and/or updated resolutions.

A report by the BDT Director was presented on the actions taken by TDAG between WTDC-10 and WTDC-14 on the specific matters mentioned in Resolution 24 (Rev. Hyderabad, 2010).

f) Presentation of 10-year Anniversary Certificates to ITU-D Sector Members

On the occasion of TDAG, the Anniversary Certificate was presented by the BDT Director to Members of ITU-D who have provided their support and participation in the activities of the sector over the past 10 years.

g) TDAG and Study Groups working methods

A summary of the discussions on the existing Questions in both ITU-D Study Groups for the next period was presented. While each Rapporteur Group proposed a way forward for their Question during the meetings in September 2013, only one draft revised Question, Question 10-3/2 (Telecommunications/ICTs for rural and remote areas) was adopted by the plenary meetings to be submitted to the 18th session of TDAG in the framework of the preparation for WTDC-14.

A contribution from Membership put forward proposals for increasing the efficiency of ITU-D Study Groups in order to positively contribute to improving the work of ITU-D by making them more results-oriented. In addition it proposed, under each Study Group, the creation of two Working Parties (WPs) united by appropriate topics related to the ITU-D strategic plan and programmes. TDAG took note of the document, stressing that some of the proposals would require further reflection at WTDC. The set of proposals could not be agreed on as a package.

When discussing the details of the different ideas presented, the need to understand the financial and cost implications of the proposals was highlighted, especially with regard to the creation of WPs. Regarding the specific needs associated with the running of ITU-D SG meetings, the financial implications of providing fellowships, interpretation and translation of documents and case studies were further highlighted. For the translation of case studies, the introduction of web translation as well as outsourcing was put forward as options that could be considered for the next period.

Regarding WTDC Resolution 1 (Rev. Hyderabad, 2010), a series of amendments were proposed on the nomination of Rapporteurs, deadlines for submission of contributions and linkages between SGs, Programmes and RIs. Furthermore, it was stressed that there was still a need to examine the text in the Resolution to ensure that there are no contradictions in its different parts, to ensure that the text provides the desired outcomes (as this relates to fellowship applications, etc.) and perhaps prioritize areas which especially need further work. TDAG requested the Secretariat to continue the process of collecting proposals to revise Resolution 1, and encouraged participants to submit their proposals through the website of CGRR to help Membership preparation for WTDC.

Regarding WTDC Resolution 2 (Rev. Hyderabad, 2010), amendments were proposed taking into account that there are study topics that are common to all three ITU Sectors and that the reports prepared by the Questions studying these topics must reflect the view of ITU as a whole. To that end, it was proposed to establish, within ITU-D, study subgroups to deal with topics that are common to the three Sectors, co-chaired by representatives of those Sectors. TDAG encouraged the Membership to consider the proposal when preparing for WTDC.

A contribution from Membership proposed changes to the current deadlines for the submission of documents to WTDC, TDAG and ITU-D SG meetings. TDAG took note of the suggested amendments while considering the proposals to revise Resolution 1 (Rev. Hyderabad, 2010).

Regarding WTDC Resolution 24 (Rev. Hyderabad, 2010), proposed amendments were also put forward, including on incorporating into TDAG's mandate the examination of electronic working methods, PP and other conferences decisions, and coordination of activities with the advisory groups of the other Sectors. TDAG invited Membership to take into account the input received when preparing related proposal to WTDC.

Regarding WTDC Resolution 61 (Hyderabad, 2010), proposed amendments were presented taking into account the directives given in Resolution 166 (Guadalajara, 2010), the decisions adopted at the 2011 session of the Council and the changes adopted in corresponding resolutions in ITU-R and ITU-T. TDAG recommended that the BDT Director in his consultations with the regions work on the basis of two candidates for the posts for Vice-Chairmen of TDAG and the two Study Groups. TDAG also drew the attention to the need to consider competency and participation in the work of TDAG and the Study Groups to date when putting forward nominees for the posts.

On a related note, a document proposed the designation of Member focal points to approve delegation registrations for many ITU-D events. Recognizing the value of harmonized procedures for the different sectors, concrete proposals were made to enhance the related processes. TDAG requested BDT to analyse the proposals, also looking at the experience of the other Sectors and estimate the eventual financial implications of these proposals.

h) Report of the Chairman of GCBI to TDAG

A report was presented on the work of the Group on Capacity Building Initiatives (GCBI) since its last meeting in 2012 and describes the discussions and outcomes of the meeting held in October 2013. This report was intended mainly to brief TDAG on the new Centres of Excellence strategy pursuant to Resolution 73 (WTDC-10). GCBI contributes to the work of ITU Academy and will contribute to the preparation of the 2014 Global ICT Forum on Human Capacity Development.

A contribution from Membership was presented intended to improve the operational processes and procedures developed for the implementation of the new CoE strategy.

TDAG requests BDT to look into experts' payments and also at the ITU fee retention for monitoring and supporting the activities of the CoEs. TDAG requested GCBI to continue its activities and consider the proposals and the discussions held at TDAG.

i) Membership and Partnership-related issues

A document presenting the evolution of ITU-D Sector Membership between 2010 and 2013 was introduced. It showed an increase from 314 in 2010 to 346 Sector Members as of the end of 2013. There were also 9 ITU-D Associates and 16 entities contributing as Academia. The main achievement since last WTDC Conference include the creation of the ITU-D Sector Membership Portal, the organization of Regional Private Sector Meetings in all BDT Regions, the involvement of ITU-D sector members in the work of GSR; and creation of the Private Sector Chief Regulatory Affairs Officers Meeting.

A separate report was presented on the work done in BDT following the decision of WTDC-2010 that "public and private partnerships need to be strengthened, in order to explore and further develop new and innovative ways of financing development projects, in close collaboration with international, regional and national financing and investment institutions." Within this framework, BDT developed a new Resource Mobilization Strategy, with a view to generate additional funding, secure a more predictable financial income, and stimulate innovative partnerships. New means for improving the efficiency of resource mobilization were developed, such as the Funding Partners Database and the Partnership Agreements Database.

TDAG highlighted the need to increase Sector Membership and particularly to attract new Academia members, through closer participation in the ITU-T Kaleidoscope event and the organization of an annual conference, as well as sponsors who could participate with ITU-D projects and work. TDAG raised the issue of strengthening contacts with the private sector, so that

members of the private sector could provide their advice to the BDT Director as is done in ITU-T, and the TDAG Chairman asked participants to consider the best way to do this.

j) Connect the World Initiative

A report was presented on the five “Connect the World Summits” organized since ITU launched the Connect the World initiative in 2005. The report focuses particularly on the latest event in the series, Connect Asia-Pacific that took place in Bangkok, Thailand, on 18 November. The event was extremely successful, with the participation of some 635 delegates from 37 ITU Member States (out of 38 in the Region).

The cycle of Connect Summits under the Connect the World initiative, which was the result of Plenipotentiary decisions, WTDC and WSIS, has now concluded. TDAG congratulated BDT for their success. A particular attention will continue to be paid to implementation of projects and decisions adopted in the course of the Connect Summits.

k) Any Other Business

A brief presentation of the ITU Global Cybersecurity Index (GCI) was made by the Chief of IEE. The GCI project aims to effectively measure each country’s level of cybersecurity development in order to foster a global culture of cybersecurity and its integration at the core of ICT on a global scale. The BDT Director encouraged Members to participate actively by providing data as efforts extend to other regions. TDAG thanked BDT for taking this initiative.

l) Closing remarks

In his closing remarks, the BDT Director requested Members to participate in the on-going consultation about the change in venue for WTDC-14, now proposed in the United Arab Emirates, before the holiday season is underway, to enable the host and the Secretariat to complete preparations. Egypt is very supportive of the change of venue and is still looking forward to hosting the WSIS+10 High Level Forum once its roadmap for elections is completed.

Mr Sanou thanked Members for their contribution over past three years, especially those who have actively contributed to the work of the Bureau by Chairing Working and Correspondence Groups, Study Groups and occupying other key functions. The BDT Director also thanked Membership in advance for their contributions to WTDC-14 and in implementing the new mandate that will be given to ITU-D by the upcoming conference. He also thanked ITU staff, in light of a very busy year of six RPMs, the Connect Asia Pacific Summit and the BDT’s regular activities.

3. TDAG Working Group Meetings

During the period 2011-2013, TDAG held the Working Group on Capacity Building Initiatives (GCBI).

3.1. Working Group on Capacity Building Initiatives (GCBI)

The Working Group on Capacity Building Initiatives (GCBI) held two meetings during the period covered by this report. The meeting summary of the first meeting can be found at:

www.itu.int/md/D10-TDAG17-C-0017/en. And the one of the second meeting is available at: <http://www.itu.int/md/D10-TDAG18-C-0025/en>.

4. TDAG Correspondence Group Meetings

During the period 2011-2013, TDAG had two Correspondence Groups, namely on the Elaboration of ITU-D contribution to the ITU Strategic Plan 2016-2019 and on Resolutions and Recommendations. Both Correspondence Groups were established during the June 2013 meeting of the TDAG Bureau. The Groups worked through electronic means. In August, an open consultation process was initiated with the ITU-D Membership. In September, dedicated websites were launched providing background material on the subject matters, including references to all related ITU documents and contributions received from Members. Email reflector lists were also established. In October, compilation documents of the initial input received were shared on the respective websites, organized by country in alphabetical order. In November, draft reports were prepared providing the results of the work of the Correspondence Groups. Both Groups concluded their work on 10 December 2013 and submitted their reports to the 18th TDAG meeting.

4.1. Correspondence Group on the Elaboration of ITU-D contribution to the ITU Strategic Plan 2016-2019

This report took into account the results of the Council Working Group on the subject matter. The full meeting report in all six languages is available at:

www.itu.int/en/ITU-D/Conferences/TDAG/Pages/CorrespondenceGroupSP16-19.aspx.

4.2. Correspondence Group on Resolutions and Recommendations

The full meeting report in all six languages is available at: www.itu.int/en/ITU-D/Conferences/TDAG/Pages/CorrespondenceGroupResolutionsRecommandations.aspx

5. Correspondence Group on the Elaboration of a Working Definition of the Term “ICT”

Upon request by the 17th session of TDAG, a Correspondence Group dedicated to the elaboration of a working definition of the Term “ICT” was established under ITU-D Study Group 1 in September 2012. A report of the first meeting is available at: www.itu.int/md/D10-CG01-C-0040 and the Final Report on the Outcome can be found at www.itu.int/md/D10-CG01-C-0041.

Annex 1: Composition of the 18th TDAG Bureau

A comprehensive list including the Chairman and the Members of the 18th TDAG Meeting Bureau is available at: www.itu.int/ITU-D/tdag/18thTDAG/tdag-bureau.html.