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COMMITTEE 6 AHG

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**COMMITTEE 6 AD HOC GROUP on  
OPTIONS FOR THE UNION'S HQ PREMISES OVER THE LONG TERM**

DRAFT RES. XXX

CONTRIBUTIONS: S14-PP-C-0057, S14-PP-INF-0008

## RESOLUTION XXX (BUSAN, 2014)

### **Options for the Union's HQ premises over the long term**

The Plenipotentiary Conference of the International Telecommunication Union (Busan, 2014),

*considering*

- a) the report of the Secretary-General to the Plenipotentiary Conference (Busan, 2014) on options for the Union's headquarters in the long term (Document PP-14/57 Rev.1) ;
- b) Council Resolution 1142 that instructs the Secretary-General to ensure that the safety, health and environmental standards in force in the host country of the Union are applied at ITU;
- c) that there is an urgent need to take action on future planning for the Union's headquarters in light of building and construction standards for new buildings and a low level of compliance of the existing headquarters buildings with these standards, in particular with regard to the Varembe building;
- d) that adequate premises are required at the headquarters (HQ) of the Union to accommodate the participants attending ITU meetings as well as the staff, facilities and equipment necessary for the smooth operation of all services,

*taking into account*

- a) the need to associate ITU Member States with decisions regarding future planning for the Union's HQ, in particular given the significant and long term financial implications for the Union,

*resolves*

1. that the Secretary-General and the Council should progress this issue before the next Plenipotentiary Conference,
2. that a Council working group on Options for the Union's headquarters premises over the long term, open to all Member States of the Union, be established, with the terms of reference as contained in the annex to this resolution;
3. that annual reports of the above-mentioned Council working group should be submitted to ordinary sessions of the Council starting from 2015,

*instructs the extraordinary session of the Council in 2014*

- 1 to establish the Council Working Group on "Options for the Union's HQ premises over the long term (CWG-HQP)", open to all Member States of the Union, with the terms of reference as referred to in *resolves* 2 above;
- 2 to designate the chairman and vice-chairmen of CWG-HQP,

*instructs the Council*

- 1 to allocate necessary funds within the available resources in order to implement this resolution;

2 to examine, make any comments it considers appropriate and take appropriate action on the annual reports of CWG-HQP submitted to sessions of the Council, as mentioned in *resolves 2* above;

3 to ensure that all Member States are regularly informed in a comprehensive manner by means of the annual reports and the Council comments, so that Member States can submit their comments and/or contributions, as appropriate, as per § 6 of the annex to this resolution;

*authorizes the Council*

1 as soon as it considers that it has all appropriate and necessary information, to decide on the best course of action to meet the requirements for the HQ premises within the following framework: (...);

2 to decide on the administrative and financial arrangements needed to implement its decision,

*further instructs the Council*

1 to submit a report on its decision to the next Plenipotentiary Conference,

*instructs the Secretary-General*

1 to support the activities of the CWG-HQP, including the preparation of the annual reports, by providing all necessary resources and assistance required for the successful completion of its tasks, which shall be carried out in the English language;

2 to dispatch by electronic means the invitation, including the agenda, of this group's meetings at least [one] month in advance so as to allow Member States to prepare their contributions;

3 to submit the annual reports of CWG-HQP to the sessions of the Council;

4 to disseminate the annual reports of CWG-HQP and reports of Council's comments and actions to all Member States, as mentioned in *instructs the Council 3* above;

5 to ensure that all expenditures are financed from the regular budget of the Union, under the supervision of the Council;

6 notwithstanding the work of CWG-HQ, to ensure the continued integrity of the current premises with prudent use of resources until a final decision is taken,

*invites Member States*

1 to nominate representative(s) having broad knowledge and experience on the subject to participate in the activities and attend the physical and virtual meetings of CWG-HQP,

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*(Busan, 2014)*

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## ANNEX TO RESOLUTION XXX (Busan, 2014)

### **Terms of reference of the Council Working Group (CWG-HQP)**

The terms of reference of the Council Working Group on Options for the Union's HQ premises over the long term (CWG-HQP), as referred to in *resolves* 2 of this resolution, are:

- 1 To examine the status of HQ premises of the Union, and to continue to analyse different options, with the help of Secretariat, for prudent treatment of the premises into the long-term future, in order to prepare a recommendation for Council. Options to be considered are: replacement or renovation of HQ premises of the Union based on present and future needs and cost-effectiveness considering possible means of financing and of deriving future revenue; and any comprehensive donation or voluntary contribution from a Member State, to be assessed in terms of issues raised in Document C14/75 as well as quality of life.
- 2 To recommend a solution to Council.
- 4 To seek contributions and comments from Member States, and at its discretion to invite experts to attend, as appropriate, the CWG's meetings to provide relevant information in order to assist the CWG in its work.
- 5 To prepare, pursuant to *resolves* 3 of this resolution, annual reports for submission to the sessions of the ITU Council starting from 2015.
- 6 To work electronically, where this saves resources and increases efficiency.
- 7 To hold two physical meetings per year, each for a maximum period of two days, unless otherwise instructed by the Council. All meetings will be conducted in the English language. Physical meetings should take place preferably collocated with other major relevant ITU events/meetings.