

COMMITTEE 3

Document DT/64-E  
2 November 2014  
English only

## DRAFT REPORT OF THE BUDGET CONTROL COMMITTEE TO THE PLENARY MEETING

1 The Budget Control Committee (COM 3) was established by the Plenary under the Terms of Reference as set out in Document DT/2.

2 Mr. Paarock VANPERCY from Ghana was appointed Chairman of the Committee, and Mr. Maksat DZHLYSHBAEV from the Kyrgyz Republic, Vice Chairman (Reference Document 94). Mr. Alassane Ba and Mr. Thierry Perewostchikow acted as Secretaries of the Committee (Reference Document 95). The Committee held two meetings during the Plenipotentiary Conference and considered the issues arising from its terms of reference.

### **Terms of reference of Committee 3 (Document DT/2)**

3 Under provisions 71 and 73, paragraph 12.4) Chapter II of the General Rules of Conferences, Assemblies and Meetings of the Union, the Budget Control Committee's terms of reference are:

- a) to determine the organization and facilities available to the delegates;
- b) to examine and approve the accounts for expenditure incurred throughout the duration of the conference;
- c) to present a report to the Plenary Meeting on the estimated total expenditure of the conference, together with an estimate of the costs that may be entailed by the execution of the decisions taken by such conference.

4 It was pointed out that with respect to item c) above, it was not applicable in the case of a Plenipotentiary Conference.

### **Memorandum of arrangement (MoA) between the Ministry of Science, ICT and future planning of the Republic of Korea and the International Telecommunication Union relating to the holding, organization and financing of the Plenipotentiary Conference of the International Telecommunication Union (Document 45).**

5 In accordance with Resolution 77 of the Plenipotentiary Conference (Rev. Guadalajara, 2010), Resolution 5 of the Plenipotentiary Conference (Kyoto, 1994) and Resolution No. 83 (amended) of the Council concerning the organization, financing and liquidation of the accounts of conferences and meetings of the Union, the Ministry of Science, ICT and future planning of the Republic of Korea and the International Telecommunication Union

concluded a Memorandum of Arrangement relating to the holding, organization and financing of the Plenipotentiary Conference of the International Telecommunication Union, to be held in Busan from 20 October to 7 November 2014.

6 The MoA was signed exactly one year before the opening of this Plenipotentiary Conference.

#### **Organization and facilities made available to delegates**

7 The Budget Control Committee considered the organization of the conference and facilities made available to delegates. The Committee wishes to express its thanks and appreciation to the Government of Republic of Korea for the human and material resources that have been deployed to enable the Plenipotentiary Conference to carry out its work in the most efficient manner.

#### **Budget of the Plenipotentiary Conference (PP-14) (Document 46)**

8 At its 2013 session, the Council approved by Resolution 1359 the budget of the Plenipotentiary Conference (PP-14) for the biennium 2014-2015, amounting to CHF 3 676 000. It includes CHF 1 491 000 of planned costs and CHF 2 185 000 documentation costs. These cover the activities of translation, typing and reprography.

#### **Expenses forecast of the Plenipotentiary Conference (PP-2014) at 31 October 2014**

9 The expenses forecast of the Plenipotentiary Conference at 31 October 2014 indicates that actual expenses will remain within the total budget allotment. Total expenses is estimated at CHF 3 660 000, or CHF 16 000 below budget. Staff costs and other staff costs, mainly on account of interpretation, are expected to be in line with budget. Other costs are within the budget in total.

10 The costs of documentation are estimated at CHF 2 169 000 for a budget of CHF 2 185 000. The workload of typing is anticipated at a level of some 11% higher than planned. However this is offset by the volumes of translation and reprography which are expected to be lower than planned.

11 The interim statement of accounts of the Conference is given in Annex A.

#### **Contribution to defraying the expenses of the Plenipotentiary Conference (Document 47)**

12 No. 476 of the Convention of the International Telecommunication Union provides that organizations of an international character (unless they have been exempted by Council, subject to reciprocity) and Sector Members which participate in a Plenipotentiary Conference shall share in defraying the expenses of the Conference on the basis of the cost of this conference and in accordance with the Financial Regulations and Financial Rules.

13 Article 7.5 of the Financial Regulations, paragraph 5.b), stipulates that the amount of the contribution per unit shall be set by dividing the direct budgeted cost of the Conference, i.e. CHF 3 676 000, by the total number of units contributed by Member States as their share of Union expenses, i.e. 345 1/8 units. On this basis, the contributory unit for such organizations or Sector Members is calculated at CHF 10 651.

14 At 31 October 2014, 41 Organizations and Sector Members have been registered, of which 27 are exempted from defraying the expenses of the Conference and 14 will share in defraying the expenses of the Conference. A list of all participating organizations and Sector Members is given in Annex B.

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The Plenary Meeting is requested to consider and approve this Report, which will then be forwarded to the Secretary-General, together with the comments of the Plenary meeting for submission to the 2015 session of the Council.

Paarock VANPERCY  
Chairman of Committee 3

## ANNEX A

### Plenipotentiary Conference PP-14 Expenses forecast at 31 October 2014 until the end of the Conference

Swiss francs (thousands)

|  | <b>Budget<br/>2014-2015</b> | <b>Actual<br/>expenses and<br/>commitments at<br/>31 October<br/>2014</b> | <b>Total projected<br/>expenses until<br/>the end of the<br/>conference</b> | <b>Projected<br/>balance</b> |
|--|-----------------------------|---|---|------------------------------|
| Staff costs                                      | 1,300                       | 763   | 1,300   | 0                            |
| Other staff costs                                | 48                          | 8   | 48  | 0                            |
| Travel on duty                                   | 50                          | 0   | 14  | 36                           |
| Contractual services                             | 80                          | 120   | 120   | -40                          |
| Rental and maintenance of premises and equipment | 10                          | 0   | 0   | 10                           |
| Material and supplies                            | 0                           | 9   | 9   | -9                           |
| Acquisition of premises and equipment            | 3                           | 0   | 0   | 3                            |
| Public and internal service utilities            | 0                           | 0   | 0   | 0                            |
| Miscellaneous                                    | 0                           | 0   | 0   | 0                            |
| <b>Sub-total</b>                                 | <b>1,491</b>                | <b>900</b>  | <b>1,491</b>  | <b>0</b>                     |
| Translation (7,150 pages)                        | 1,289                       | 790   | 1,220   | 69                           |
| Typing (7,270 pages)                             | 485                         | 467   | 540   | -55                          |
| Reprography (2,000,000 pages)                    | 411                         | 187   | 409   | 2                            |
| <b>Documentation</b>                             | <b>2,185</b>                | <b>1,444</b>  | <b>2,169</b>  | <b>16</b>                    |
| <b>Total</b>                                     | <b>3,676</b>                | <b>2,344</b>  | <b>3,660</b>  | <b>16</b>                    |

| <b>Documentation in number of pages</b> |           |           |           |      |
|---|-----------|-----------|-----------|------|
| Translation (7,150 pages)               | 7,150     | 4,869     | 6,800     | 350  |
| Typing (7,270 pages)                    | 7,270     | 7,820     | 8,100     | -830 |
| Reprography (2,000,000 pages)           | 2,000,000 | 1,037,006 | 2,000,000 | 0    |

## ANNEX B

### List of Organizations and Sector Members participating in the work of the Plenipotentiary Conference

#### RECOGNIZED OPERATING AGENCIES (CV 269D)

- |  |          |
|--|----------|
| • The World Bank                                   | Exempted |
| • WMO – World Meteorological Organization          | Exempted |
| • ICAO – International Civil Aviation Organization | Exempted |

#### RECOGNIZED OPERATING AGENCIES (CV 229)

- |                 |   |
|-----------------|---|
| • Immarsat Ltd. | X |
| • OGERO         | X |

#### SCIENTIFIC OR INDUSTRIAL ORGANIZATIONS (CV 229)

- |                                |   |
|--------------------------------|---|
| • Access Partnership Limited   | X |
| • Huawei Technologies Co. Ltd. | X |
| • Qualcomm Inc.                | X |
| • ZTE Corporation              | X |

#### REGIONAL AND OTHER INTERNATIONAL ORGANIZATIONS (CV 231)

- |  |          |
|--|----------|
| • APNIC - Asia Pacific Network Information Centre                    | X        |
| • ARIN - American Registry for Internet Numbers                      | X        |
| • ECTEL – Eastern Caribbean Telecommunications Authority             | X        |
| • European Union   | X        |
| • GSM Association  | X        |
| • RIPE – Réseaux IP Européens Network Coordination Centre            | X        |
| • SAMENA Telecommunications Council                                  | X        |
| • African Union  | Exempted |
| • AICTO - Arab Information and Communication Technology Organization | Exempted |
| • APSCC – The Asia-Pacific Satellite Communications Council          | Exempted |
| • ARCTEL – CPLP  | Exempted |
| • AREGNET – Arab Regulators Network                                  | Exempted |
| • Commonwealth ITU Group   | Exempted |
| • Cooperation Council for the Arab States of the Gulf                | Exempted |
| • CTO - Commonwealth Telecommunications Organization                 | Exempted |
| • ECOWAS – Economic Community for West African States                | Exempted |
| • ESMT – Ecole supérieure multinationale des télécommunications      | Exempted |
| • ETNO – European Telecommunications Network Operators' Association  | Exempted |
| • IARU - International Amateur Radio Union                           | Exempted |
| • Internet Society - ISOC  | Exempted |
| • ITSO - International Telecommunications Satellite Organization     | Exempted |
| • ITU-APT Foundation of India  | Exempted |
| • REGULATEL – Asociación de Reguladores                              | Exempted |
| • SADC – Southern African Development Community                      | Exempted |
| • WATRA - West Africa Telecommunications Regulators Assembly         | Exempted |

**REGIONAL TELECOMMUNICATION ORGANIZATIONS (CV 269B)**

- |  |          |
|--|----------|
| • APT - Asia-Pacific Telecommunity                           | Exempted |
| • ATU - African Telecommunications Union                     | Exempted |
| • CITEL - Inter-American Telecommunication Commission        | Exempted |
| • CTU – Caribbean Telecommunications Union                   | Exempted |
| • LAS – League of Arab States                                | Exempted |
| • RCC - Regional Commonwealth in the field of Communications | Exempted |

**INTERGOVERNMENTAL ORGANIZATIONS OPERATING SATELLITE SYSTEMS (CV 269C)**

- |   |          |
|---|----------|
| • INTERSPUTNIK – Int’l Org. of Space Communications | <b>X</b> |
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**X** Organizations and Sector Members which shall share in defraying the expenses of the Conference

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