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**COMMITTEE 4**

**Document 160-E**  
**4 November 2014**  
**Original: English**

**COMMITTEE 6**

**EIGHTH SERIES OF TEXTS SUBMITTED BY  
COMMITTEE 6 TO THE EDITORIAL COMMITTEE**

The following texts have been adopted and are submitted to the Editorial Committee for consideration and subsequent transmission to the Plenary Meeting.

| <b>Action</b> | <b>Title</b>                  |
|---------------|-------------------------------|
| MOD           | RESOLUTION 150                |
| ADD           | DRAFT NEW RESOLUTION [COM6/5] |

Caroline GREENWAY  
Chairman, Committee 6

**Annex:** 4 pages

MOD COM6/160/1

RESOLUTION 150 (REV. [GUADALAJARA, 2010](#)[BUSAN, 2014](#))

**Approval of the accounts of the Union for the years [2010](#)~~6~~-[2013](#)~~09~~**

The Plenipotentiary Conference of the International Telecommunication Union  
([Guadalajara, 2010](#)[Busan, 2014](#)),

*considering*

- a) No. 53 of the ITU Constitution;
- b) the report of the Council to the Plenipotentiary Conference in Document PP-[1014/4465](#), relating to the financial management of the Union during the years [2010](#)~~6~~-[2013](#)~~09~~, and the report of the Administration and Management Committee of this conference (Document PP-[140/15077\(Rev.2\)](#)),

*resolves*

to give its final approval of the accounts of the Union for the years [2010](#)~~6~~-[2013](#)~~09~~.

**ADD COM6/160/2**

**DRAFT NEW RESOLUTION [COM6-5] (BUSAN, 2014)**

**Options for the Union's HQ premises over the long term**

The Plenipotentiary Conference of the International Telecommunication Union (Busan, 2014),

*considering*

- a) the report of the Secretary-General to the Plenipotentiary Conference (Busan, 2014) on options for the Union's headquarters in the long term (Document PP-14/57(Rev.1));
- b) Council Resolution 1142 that instructs the Secretary-General to ensure that the safety, health and environmental standards in force in the host country of the Union are applied at ITU;
- c) that there is an urgent need to take action on future planning for the Union's headquarters in light of building and construction standards for new buildings and a low level of compliance of the existing headquarters buildings with these standards, in particular with regard to the Varembe building and, to some extent, the Tower building;
- d) that adequate and fully accessible premises are required at the headquarters (HQ) of the Union to accommodate the participants attending ITU meetings as well as the staff, facilities and equipment necessary for the smooth operation of all services,

*recognizing*

the need to involve ITU Member States in decisions regarding future planning for the Union's HQ, in particular given the significant and long term financial implications for the Union,

*resolves*

- 1 that a Council working group, open to all Member States of the Union, on Options for the Union's headquarters premises over the long term, be established;
- 2 that annual reports of the above-mentioned Council working group should be submitted to ordinary sessions of the Council starting from 2015,

*instructs the extraordinary session of the Council in 2014*

- 1 to establish the Council Working Group, open to all Member States of the Union, on "Options for the Union's HQ premises over the long term (CWG-HQP)", as referred to in *resolves* 1 above, with the terms of reference as contained in the annex to this resolution,
- 2 to designate the chairman and vice-chairmen of CWG-HQP,

*instructs the Council*

- 1 to allocate necessary funds within the available resources in order to implement this resolution;

2 to examine, make any comments it considers appropriate and take appropriate action on the annual reports of CWG-HQP submitted to sessions of the Council, as mentioned in *resolves 2* above;

3 to ensure that all Member States are regularly informed in a comprehensive manner by means of the annual reports and the Council comments, so that Member States can submit their comments and/or contributions, as appropriate, as per § 2 of the annex to this resolution;

4 to progress this issue before the next Plenipotentiary Conference,

*further instructs the Council*

to submit a report on its decision to the next Plenipotentiary Conference for consideration and final approval, if appropriate,

*authorizes the Council*

as soon as it considers that it has all appropriate and necessary information, to decide on the best course of action to meet the requirements for the HQ premises including the administrative and financial arrangements needed to implement its decision,

*instructs the Secretary-General*

1 to support the activities of the CWG-HQP, including the preparation of the annual reports, by providing all necessary resources and assistance required for the successful completion of its tasks;

2 to dispatch by electronic means the invitation, including the agenda, of this group's meetings at least [one] month in advance so as to allow Member States to prepare their contributions;

3 to submit the annual reports of CWG-HQP to the sessions of the Council;

4 to disseminate the annual reports of CWG-HQP and reports of Council's comments and actions to all Member States, as mentioned in *instructs the Council 3* above;

5 to ensure that all expenditures are financed from the regular budget of the Union, under the supervision of the Council;

6 notwithstanding the work of CWG-HQP, to ensure the continued integrity of the current premises with prudent use of resources until a final decision is taken;

7 to progress this issue before the next Plenipotentiary Conference,

*invites Member States*

to nominate representative(s) having broad knowledge and experience on the subject to participate in the activities and attend the physical and virtual meetings of CWG-HQP.

## ANNEX TO RESOLUTION [COM6/5] (Busan, 2014)

### **Terms of reference of the Council Working Group (CWG-HQP)**

The terms of reference of the Council Working Group on Options for the Union's HQ premises over the long term (CWG-HQP), as referred to in *resolves* 1 of this resolution, are:

- 1 To examine the status of HQ premises of the Union, taking into account the report of the Secretary-General on this issue submitted to Plenipotentiary Conference (Busan, 2014), and to continue to analyse the options so far submitted and any others proposed by Member States, with the support of Secretariat, for prudent treatment of the premises into the long-term future, in order to prepare a recommendation for Council. Options are to be assessed in terms of present and future needs, cost effectiveness including means of deriving possible future revenue, and other issues raised in Document PP-14/57 (Rev.1) as well as quality of life.
  - 2 To seek contributions and comments from Member States, and at its discretion to invite experts to attend, as appropriate, the CWG's meetings to provide relevant information in order to assist the CWG in its work.
  - 3 To prepare, pursuant to *resolves* 2 of this resolution, annual reports for submission to the sessions of the ITU Council starting from 2015.
  - 4 To work electronically, where this saves resources and increases efficiency.
  - 5 To work in the English language, and, at the request of concerned Member States for each physical meeting, with translation and interpretation in the six official languages of the Union;
  - 6 To hold at least one physical meeting per year, each for a maximum period of two days, unless otherwise instructed by Council. Physical meetings should take place preferably collocated with other major relevant ITU events/meetings.
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